



## 2024 Annual General Meeting

### Minutes

<b>Date:</b>	13 <sup>th</sup> March 2024
<b>Time:</b>	17.16 AEDST
<b>Place:</b>	Chaired in Newcastle, NSW Face-to-Face as well as Video-conference option for member participation
<b>Speakers:</b>	Trevor Leong (TL)- Chairperson President 2023, Puma Sundaresan – elected President 2024, Tim Kuypers (TK)
<b>Minutes:</b>	Marline Squance (MSq)
Item	Description
1	<p><b>Welcome</b></p> <ul style="list-style-type: none"> <li>• Chair confirmed a quorum of Members present (66 Present in room, 1 virtual attendees)</li> <li>• Acknowledgement of Country, (Cross nations Australia and New Zealand)</li> <li>• Welcome and introductions by Chair.</li> <li>• Noted apology of Board Members: Andrew Beck, Virtual attendance Sue Naeyaert</li> </ul>
2	<p><b>Confirm the minutes of the previous AGM (2023AGM) (TL)</b></p> <ul style="list-style-type: none"> <li>• Confirmed minutes of previous AGM (2023 AGM) – Formal acceptance of minutes Gerry Adams seconded by Sandro Porcedu</li> <li>• No objections noted for 2023 AGM minutes.</li> </ul>
3	<p><b>TROG President Report 2023 (TL)</b></p> <p>President's report had been outlined in detail previously in Annual Scientific meeting therefore a brief overview was presented via PowerPoint slides which could be viewed in auditorium.</p> <ul style="list-style-type: none"> <li>• Membership statistics and Facility Alliance Membership presented with an overview of country and State based figures.</li> <li>• Thanks, given to all members and partners who have supported TROG over past year.</li> <li>• Brief reflection on TROG Cancer Research over the 35 years of operation, purpose.</li> </ul>

4	<p><b>Receive the 2023 Annual Financial Report (TK)</b></p> <p>Financial results for the 12 months to 31<sup>st</sup> December 2023 was presented. PPT slides presented in Auditorium</p> <ul style="list-style-type: none"> <li>• Deficit improvement from 2022, due in part to: Increase fundraising, Increase d interest of term deposit, favourable exchange rates, human resource cost savings.</li> <li>• Accumulated surplus above pre COVID levels</li> </ul> <p>Outlook for 2024</p> <ul style="list-style-type: none"> <li>• Cost pressures are still high</li> <li>• Targeting break even</li> <li>• Increase monitoring of trials and budget with activity</li> <li>• Flexibility of team members / having the right mix of TROG team to meet activity and needs</li> <li>• Learning to say NO sometimes</li> </ul> <p>Chair gave thanks to TK for his efforts in leading the Finance Audit Risk Management Committee (TL)</p> <p>Question 1: The contribution of patient data to revenue – secondary analysis. Consideration as to whether data can be commercialised as TROG not yet capitalising on this potential value asset.</p> <p>Question 2: Corporate sponsorship and partnerships need to be an important asset to be maintained and added to.</p> <p>Clarification: No intangible, all liquid assets.</p>
5	<p><b>Receive the 2023 Financial Report</b> Confirmed</p>
6	<p><b>Official induction of 2024 president</b> Outgoing President TL introduced Associate Professor Puma Sundaresan as the new President of TROG 2024 TL spoke of PS credentials, experience and passion.</p>
7	<p><b>2024 president Address</b></p> <ul style="list-style-type: none"> <li>• Expression of gratitude to TL for all his work with TROG and his words of introduction</li> <li>• PS thanked TROG TCOO for all their work</li> <li>• PS spoke about the legacy of TL guiding TROG through weathered storms and built resilience</li> <li>• Presented strategic plan 4 priority pillars which spoke to mission, core values and direction.</li> <li>• Alignment with Australian Cancer plan with recognition of the bilateral TransTasman nature of TROG</li> <li>• Integrate services and programs with plan</li> <li>• PS spoke about the impact that TROG and research activity have on patient outcomes and how the patient should always be at the centre of what we do.</li> <li>• Take ownership at generating evidence for clinical practice, options for treatments, policy and advocate for clinical improvements.</li> <li>• Embrace diversity of researchers, disciplines and projects. High value research, impactful research.</li> </ul>

	<ul style="list-style-type: none"> <li>• Expressed gratitude to TROG members</li> <li>• Identity within TROG allowing us all to rise above different challenges and lessening disparity.</li> </ul> <p>Farewelled Elected Director Fiona Hegi-Johnson and Company Secretary Marline Squance</p>
8	<p><b>2023 constitution amendment – member Vote (TL)</b></p> <p>Chair gave background to proposed Constitutional amendment and outlined amendment which would increase number of Independent Directors from 3 to 5.</p> <ul style="list-style-type: none"> <li>• Chair outlined eligibility criteria for Members that could vote and asked members that fitted criteria that were present to stand.</li> <li>• Chair also requested that members attending virtually to signify eligibility by raising hand.</li> <li>• Members were counted before vote (37 voting members in room: 1 voting members virtually) and asked to remain standing or raise hand online if they approved the proposed change.</li> <li>• Unanimous vote received (38 members).</li> </ul> <p>Constitutional amendment passed.</p>
9	<p><b>2024 Election of Board of Directors (TL)</b></p> <ul style="list-style-type: none"> <li>• Summary of recent call for nominations process for Elected Directors given; three nominations received for Professor Trevor Leong, Dr Melissa James (NZ representative) and Associate Professor Georgia Halkett.</li> <li>• Chair then announced that a vote was not required under the TROG Constitution Clause 8.3 as the same number of candidates was received as the positions available.</li> <li>• Chair announced that under Clause 8.3 the Board had resolved to re-appoint Trevor and Melissa for another three (3) year term to the TROG Board as Elected Directors as of the appointment date of 13th March 2024.</li> <li>• Chair welcomed Georgia as a new Director of TROG Cancer Research.</li> <li>• Chair congratulated Trevor, Melissa and Georgia and gave thanks for their continuing contribution to the Board.</li> </ul>
6.	<p><b>2024 Board of Directors</b></p> <ul style="list-style-type: none"> <li>• Chair presented current TROG Board members outlining Elected Directors, TSC Director, Independent Directors, Independent Consumer representative, and RANZCR representative.</li> <li>• Chair thanked outgoing Board members, Fiona Hegi-Johnson and welcomed new Director Georgia Halkett</li> </ul>
7.	<p><b>Other Business</b></p> <p>Chair called for any other business No other business noted.</p>

8.	Chair thanked everyone for their attendance and concluded the meeting. Meeting closed at 15.49 (AEST).
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<b>Signed:</b>	<p style="text-align: center;"><small>DocuSigned by:</small> <i>Prof. Trevor Leong</i> <small>122DAA1148F4418...</small></p>
<b>Name:</b>	Trevor Leong – President of Board 2023
<b>Date:</b>	20 March 2024   15:51 AEDT

<b>Signed:</b>	<p style="text-align: center;"><small>DocuSigned by:</small> <i>Puma Sundaresan</i> <small>7813C17266D048B...</small></p>
<b>Name:</b>	Puma Sundaresan – President of Board 2024
<b>Date:</b>	22 March 2024   00:52 AEDT